

Darrell C. Swope Middle School

2016-17 Orchestra Handbook



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Swope Middle School
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Name _____

Class Period _____

ORCHESTRA CALENDAR – 2016-17

Some of the dates and/or times for this year’s events are still tentative and are designated “TBA.” The items in bold are required for every choir student. All students are expected to be at performances – it is a very large percentage of your grade. More dates will be added as they become available and as needed throughout the year. You will be given plenty of notice of any changes to the schedule below. Call time for concerts is one hour before the performance time, unless otherwise instructed. Students are required to stay for the entire performance and to stay afterward to help clean up. Other performances may be scheduled throughout the year if there is student interest. After school rehearsals have not yet been scheduled. Parents will be updated through Infinite Campus e-mail of any changes or additions, and the calendar and any updates to it may be found on the website, www.swopemusic.weebly.com.

Thurs. Nov 10	Veterans Day Assembly, 8:00 a.m. – Advanced Orchestra only
Tues. Nov. 16	WCSD Honor Orchestra concert, Pioneer Center, 7:00 p.m.
TBA	Nov. 28-Dec. 2 TBA - After school rehearsals TBA – Int. Orchestras
Sat. Dec. 3?TBA	Winter Concert for Orchestra & Choir, TBA, 1:00 p.m.?
Sat. Feb. TBA	Reno High Orchestra Zone Concert, TBA
Feb. 20-March 2	After school rehearsals TBA-Intermediate Orchestras
Th-Fri, March 9-10	WCSD Orchestra Festival, North Valleys High School
May 1-10 TBA	Combined Int. Orchestra after school rehearsals TBA
Thurs. May 11	Spring concert for orchestra and choir, 6:30 p.m., Swope

WCSD Middle School Junior Honor Orchestra Schedule*

Weds. Sept. 21 Registration forms due to Ms. Jamison
 Weds. Oct. 12 Auditions at Traner MS, time TBA

Rehearsals

Weds. Nov. 9, 3:15-7:30 p.m. at Traner MS (fees due)
 Mon. Nov. 14, 3:30-7:30 p.m. at Traner MS
 Tues. Nov. 15, 12:00 noon - 5:00 p.m. at Depoali MS**

Concert day - Weds. Nov. 16 - Pioneer Center

3:00-5:00 p.m. Dress rehearsal**
 5:00 p.m. Parents provide supervision/dinner
 6:00 p.m. Student call time
 6:30 p.m. Concert begins

* Swope will only participate in JHO if enough students (20) are interested
 ** rehearsal with guest conductor

INTRODUCTION

Welcome to Swope Middle School's orchestra program! Swope has one of the strongest middle school music programs in the district and I'm excited to be your director and welcome you to this tradition of excellence. Playing music is one of the most wonderful pursuits one can undertake. It builds valuable skills that enrich the mind and lives of all those who experience it, and helps create friendships and interpersonal bonds that can never be broken. Music is the language of the world and as you become more fluent in that language the world becomes a better place. This handbook outlines our program, introduces you to some of the concepts we will be learning, and provides information on policies and procedures we must all follow in order to achieve our potential.

My goal is to provide you with a well-rounded music education you will value in your future, with opportunities for successful performances so you'll be motivated to continue in music, and with opportunities to share your music expertise and experiences with others at concerts, festivals, competitions, and community functions. I hope to introduce you to good orchestra literature of the past and present in a variety of styles, and to cultivate excellence by maintaining high expectations, all within a structured and comfortable classroom that allows for all this musical growth to occur.

I want you to understand the "who, what, when where and why" of music so you can become independent musicians, not just singers! You will have opportunities to participate in music as a performer, listener and creator. You will become fluent in the complex language we call music – you'll know the "lingo" and how to read and communicate it to others. I believe you'll be a better person in all ways and healthier emotionally, mentally, socially physically and spiritually, because you took this class. Expect the best from yourself and me.

You will learn a lot about me as the year progresses, but here are a few things you should know right away. I love music and I love working with students! I love for students to make mistakes because that's something tangible we can fix. If I can't hear it, I can't fix it, so don't be afraid to play out! Motivated students really, really excite me! I want all of you to audition for honor orchestra or a solo, or become a leader in your section and go the extra mile that will set you apart from the crowd. I like to have FUN – I like to play, but when it's time to work, I work and I expect you to work just as hard. This class is about **US** and the **MUSIC** we make **TOGETHER**.

I use e-mail a great deal to communicate with parents and students. Please let me know if you are not receiving messages so we can correct any address errors. And be sure to check the website, Swopemusic.weebly.com, for information and updates.

Marsha Jamison

E-mail: mjamison@washoeschools.net

Website: www.swopemusic.weebly.com

STRINGS CLASSES AT SWOPE

Swope offers beginning, intermediate and advanced strings classes.

Beginning Orchestra is offered to students of any grade who have never played a stringed instrument or to students who want a more thorough review of the skills and concepts they learned last year. We focus on developing basic instrumental technique, note and rhythm reading skills and musicality. Students will perform at all the major concerts.

Intermediate Orchestra is for students who have some prior string instrument experience and to students who have enough instrumental music background to be able to start playing a stringed instrument at this level. In addition to continuing to develop instrumental technique and reading skills, musical expression and independence are developed through learning and performing literature for string orchestra. Intermediate orchestra will perform at all the major concerts. We have two sections of intermediate orchestra.

Advanced Orchestra is for students usually entering at least their third year of playing a stringed instrument. Instrumental technique, reading skills, and musical expression and independence are required at a progressively higher level this year, a large amount of literature is learned and students may perform more often.

Students with prior musical experience will be given opportunities to work beyond the level of their class or on enriching skills. A wide variety of music styles and genres will be studied. The two intermediate orchestra classes learn the same music and are combined into one orchestra for performances, necessitating extra rehearsals which are held shortly before concerts. There will be after-school rehearsals for this purpose, and students are required to attend to participate in the performances. We perform at Swope's winter and spring concerts, Reno High School's orchestra zone concert, and the district orchestra festival; there may also be other performance opportunities throughout the year, particularly for our advanced orchestra students.

Orchestra students need to practice their instruments outside of class – at home, during lunch or enrichment, or after school – in order to be successful. Students are required to practice two hours per week – 120 minutes or about 17 minutes a day average - outside of class. Studies have shown that just a few minutes a day is the most effective practice schedule. You must practice 8 or more different days over a two week period to earn full credit for your practicing. PRACTICE RECORDS will be required beginning the 3rd week of classes and are turned in on line every two weeks through the website, www.swopemusic.weebly.com. Practice records are posted on Infinite Campus under the overall grade (homework, 5%) and under work ethic (about 40%). See the grading policies below for more information.

SYLLABUS – 2016-17

Our curriculum is performance based, and driven by standards for instrumental music education in WCSD. Students will learn the fundamentals of music notation, including reading notes and rhythms, music terminology – the “language” of music, playing alone and with others in unison or in parts - “independence”, proper instrumental techniques, and music technology. Each performance is unique and we perform music from a variety of musical styles and genres, depending on the occasion. In addition to the music text, we use orchestra music as our text. Students are expected to practice their music and technique outside of class. Since we are combining several orchestras, after school rehearsals will be required before major performances.

August 8-September 16:

We review playing position, including posture, left hand technique, right hand bow hold and bowing action, note names and music theory and terminology, through review in the district-approved textbook. New music will be introduced at the appropriate level which reinforces and builds on these concepts. Advanced Orchestra students will begin working in small ensembles in preparation for the Veteran’s Day Assembly.

September 19-Dec. 3:

While we continue to develop music reading skills and instrumental technique, we begin preparing music for Swope’s Winter concert (December 3... TBA). Advanced Orchestra students will prepare ensemble music for the Veteran’s Day Assembly. Our Winter Concert is a full concert with Swope’s orchestras and both choirs. Two or three after school rehearsals will be required to combine our two intermediate orchestra and beginning orchestra classes prior to the winter concert. Some music for the WCSD Orchestra Festival will be introduced.

December 6-March 9:

We will have finals preparation and introduction of new music for the WCSD Orchestra Festival (intermediate and advanced orchestra only) and the Reno High School Orchestra zone Concert (all orchestra students). We continue to develop music reading skills, independence and instrumental technique. Two to three after school rehearsals will be required of the intermediate orchestras. The beginning orchestra does not perform at the WCSD Orchestra Festival, but will continue to develop music reading and technique skills through the text and selected music.

March 12-May 11):

Continuation of music reading skills and instrumental technique, independence, music theory, and learn music for Spring Concert (May 11).

* May 19-20: 8th grade trip for choir and orchestra students (not required, but curriculum relevant)

May 15-June 2: Projects and finals preparation.

COURSE EXPECTATIONS

In order for us to achieve our potential as a performing group, each student must abide by the following rules. They can be summed up in three words: **common sense, courtesy and respect**. If we all play by the rules we'll get more done and be very proud of our accomplishments.

- All students are expected to be in class on time.
- You will have two minutes to get your necessary materials (binder, music, pencil) and get to your seat or your place on the risers, if they are used that day.
- Food or drink is only allowed in the classroom by specific permission (except water bottles).
- No gum!
- No cell phone use during class – phones will be confiscated.
- Use appropriate language at all times. In addition to not using foul language, be courteous and respectful when talking to others.
- Be respectful at all times to your director, peers and school property. Take care of your materials!
- Keep your hands to yourself – no rough, rowdy or inappropriate activity. This is even more critical when we are standing on the risers.
- Stay in your assigned place and ask for permission if you need to leave the room for any reason.
- Participate actively in class.
- Pick up after yourself. Put away music, class materials and other personal belongings. Items left in class will be placed in the school lost and found.
- You are expected to keep up with your work in other classes in order to participate in school trips and performances off-campus.

MAKE-UP WORK POLICY

If you are absent and the absence has been approved by Ms. Jamison, you will be required to make up the work in order to receive a grade. It is YOUR responsibility to request make-up work within 5 days after receiving the assignment. Failure to turn in make-up work will result in a zero for that particular assignment. Sponge activities which are graded on participation only are not required to be made up if you have an excused absence.

MISSED PERFORMANCE POLICY

Culminating performances in music are given the same weight as final exams in other classes. **Students who know they will miss a performance must notify the teacher two weeks prior to the scheduled absence. Turn in the Excused Absence and Alternate Assignment Request Form no later than two weeks before the concert.** Absences will be excused at the sole discretion of the teacher. Parents are expected to provide transportation to and from required

concerts and after-school rehearsals and clinics. Students are encouraged work with other students and parents to obtain a ride if needed.

Excused absences from performances include personal illness (advance notice is appreciated, when possible), death in the family, and vacations *with parents*. Excused absences may also apply to direct conflicts with other school activities, at the discretion of the teacher, but will not be granted for absences from major performances, such as the winter and spring concerts and the district choral festival. Dates are posted as soon as they become available and students and parents are expected to make arrangements for the student’s transportation and participation.

Some examples of **unexcused absences** include observation at other school activities, vacations without parents or without giving a two-week notice, extracurricular sports and other activities, or volunteer activities with other clubs or organizations. Lack of transportation is not an excused absence. Parents and students are expected to plan ahead so that students can be at required performances.

Class Fee

New this year: There is a fee of \$20 to help defray expenses for music, equipment, transportation, clinicians or interns helping in class, and other expenses associated with events such as after school rehearsals or performances. If every student pays this fee, it will cover about 60 percent of these expenses, and we will conduct fundraisers to raise the other 40 percent.

The performance polo shirt costs \$15 (our cost), and the choir binder is \$5.

Fees (see above):	\$20	
Performance uniform shirt:	\$15	(8 th grade tux and polo uniform shirts are both \$15)
Binder:	<u>5</u>	
Total:	\$40	

CONCERT ATTIRE

Concert attire for the beginning and intermediate orchestras will consist of the black Swope Music Department polo shirt, black slacks, and black dress shoes (closed toe) and socks. **Students must obtain appropriate dress slacks, shoes and socks by the end of the 4th week of classes.** These may be obtained from discount or used clothing stores, if desired. Wearing inappropriate concert attire will result in the student being excluded from that performance or a lower performance grade, at Ms. Jamison’s sole discretion. The cost of the music department performance shirt is \$15.

The advanced orchestra will wear a white tux shirt (\$15), with black slacks, dress shoes (closed toe) and socks. Girls may wear a long black skirt and solid (opaque) black stockings in lieu of slacks.

FIELD TRIPS

The orchestras will travel for performances and festivals. It is the YOUR responsibility to keep up in all classes, and to get homework from other teachers prior to leaving on a field trip. You must demonstrate excellent citizenship (grade of B or better) in order to be eligible to participate in a field trip. In order to participate in the 8th grade choir and orchestra trip, students must have an A in citizenship in their music class(es), no less than a B in citizenship in their other classes and no more than two Bs total for citizenship in their other classes.

Materials & Supply List

Students will need to provide the following materials and supplies.

Instrument: Students must have an instrument in good working condition, equipped with four fine tuners (violin, viola and cello).
The school owns some instruments. Availability is limited and preference is given first to students who have the greatest financial need, then to 8th grade and 7th grade students (in that order) who were in orchestra the previous year. The rental fee is \$50 per year or \$35 per semester. Instruments must be kept in good working condition. If substantial damage occurs, parents will be contacted to arrange for repair and payment. Please see the rental agreement form for additional information. Renting a school instrument is a privilege, not a right, and students who misuse school instruments will lose that privilege.

Students who rent school instruments are expected to purchase their own replacement strings, if needed, and rosin.

Please, do not purchase an instrument from E-bay, Craigslist or an online music store without checking with the teacher. Do not purchase colored instruments – they do not pass production standards and that is why they're painted. If the price seems too good to be true, it is, and you'll spend more money on repairs or getting it into good playing condition than if you purchased a better quality instrument to begin with.

Text:

Beginning Orchestra:

- **Essential Elements Interactive for Strings, Book I** by Allen, Gillespie and Hayes, published by Hal Leonard Corporation (\$10)

Intermediate Orchestra:

- **Essential Elements for Strings, Book 1**
We will begin the year with a review of this book, which was used last year throughout the district.
- **Essential Elements Interactive for Strings, Book 2 (Formerly Essential Elements 2000)**, Allen, Gillespie and Hayes, published by Hal Leonard Corporation

Advanced Orchestra:

- **Essential Elements for Strings, Book 2**,
We will begin the year by continuing in the book we used last year, Essential Elements for Strings, Book 2, and will move on to Book 3 after that.
- **Essential Technique for Strings (Essential Elements, Book 3)**
Michael Allen, Robert Gillespie & Pamela Tellejohn Hayes - Hal Leonard Corporation, by Allen, Gillespie & Hayes, pub. By Hal Leonard Corp. This is green and is the third book in the Essential Elements series.
- Steps to Successful Ensembles, by Jeremy Woolstenhulme (provided in class)

The texts may be purchased at local music stores and cost approximately \$9 each. Swope has a limited number of texts which may be checked out to students who cannot afford to purchase them.

Supplies:

1. **Strings** may need to be replaced during the year. It is a good idea to keep a set on hand. At a minimum, extra E and A strings for violins, A and D strings for violas, and extra A and D strings for cellos.
2. **Bow rosin – BASS PLAYERS ARE REQUIRED TO PURCHASE THEIR OWN RESIN**
3. **Shoulder rest or sponge and large rubber band**
4. **Folding music stand** for at-home practice, \$8-12
5. Tuner (recommended for at home tuning), about \$18
6. Metronome (strongly recommended), about \$18
7. Cellists will need **a rock stop or seat strap** to keep the end pin from slipping.

INSTRUMENT STORAGE

Students are allowed in the building through the north hall doors at 7:15 AM to put instruments in the strings classroom. Instruments may be stored there all day and picked up before leaving after school. **Please note that the inside passing rules do not apply after school** – students may cross from south to north hall outdoors after school if it helps to get their instruments quicker. Each student will be assigned a specific location for his or her instrument. There is a separate shelf for music binders.

GRADING

Your grade will be based on the following:

- 35% Daily participation and attendance (10 points per week)
- 30% Concert participation and attendance (100 points/concert)
- 30% Assessment
- 5% Homework/Practice record

Daily Participation and Attendance

You will earn 10 points per week for class participation (10 = 100%, 9 = 90%, etc.). This includes coming to class and being ready on time, having your music, other materials and pencil, and your effort and attention in class. “Sponge” activities – posted activities that take place within the first few minutes of class – will count toward the daily participation grade and will also be used from time to time for assessment purposes. Classroom behavior affects not only your progress in class, but the progress and success of everyone else in the orchestra, and it will therefore be reflected in your grades for behavior and work ethic as well. Grades for attending after school rehearsals, if required, are posted under the participation grade.

Concert Participation and Attendance Grading

You will receive 100 points for each performance. Grades will be based on:

- Proper concert attire (have proper uniform for event and look professional)
- Proper performance etiquette (professionalism and being in assigned place at all times)
- Punctuality/attendance (arrive at the assigned time and stay for the ENTIRE concert)
- Clean-up after the concert (if we all pitch in, it will go fast!)
- Signing in at call time and signing out after the clean up

Attendance at performances is mandatory. **After-school rehearsals will be required** for the intermediate and beginning orchestras and will be posted as far in advance as possible. It is critical to maintain good grades and citizenship in other classes in order to participate in performances which take place during the school day. Dates will be posted as soon as they are available and may be subject to change (we are not always in control of the scheduling of events).

Assessment, Tests and Homework

In-class evaluations, observations, written quizzes or homework, and taped or in-class performance assessments are included in this grade. Where appropriate, performance assessment grades will be based largely on demonstrating improvement. Opening sponge activities at the start of class may be used for assessment purposes from time to time to demonstrate understanding of the material being covered.

Homework/Practice records

Students are required to practice 120 minutes per week outside of class and to document their practice on a time sheet which is turned in for credit. Practice records are uploaded on the website, www.swopemusic.weebly.com, and submitted every two weeks. Practice is posted on Infinite Campus under the overall grade (homework/practice, 5%) and under the separate work ethic grade (about 40%).

Behavior Grades

Exemplary behavior grades are earned by your demeanor and professionalism in class. Behavior includes being actively involved in the class and setting an example by being on time, being prepared, and behaving in a manner which furthers the goals of the orchestra. You are respectful to the teacher and other class members, and consistently demonstrate your desire to improve your own musicianship and that of the group as a whole. Exemplary students frequently go out of their way to help other students in the class. You set the highest standard and will receive an “A” behavior grade. Inappropriate behavior by students will result in a lowered behavior grades, in addition to other disciplinary consequences for violations of class and/or school rules. Students must have at least a “B” in behavior in order to participate in trips away from school.

Work Ethic Grades

Exemplary work ethic grades are earned by **doing your best in class**, by having your materials and completing your assignments on time, by attending and being prepared for rehearsals and performances and demonstrating a commitment to the success of the choir. **Choir students are required to practice their music at home and this is included in both the student’s work ethic and homework grades.** Swope has developed the following 4-point rubric for work ethic grades.

Perseverance	Despite struggling, you work through it. Work to find a new solution. Don’t give up. Use different strategies. Go the extra mile – ask a parent, teacher, counselor, friend, etc. for help.
Adaptability	Have enthusiasm for learning. Tackle tasks with a positive attitude. Work through frustration to understand and complete a new learning opportunity. Work well with others using positive collaboration.
Strategies	Plan for success by creating long term and short term goals. Revise, change, modify, and apply new approaches when confronted with a roadblock to your goal. Use metacognition (think aloud) and problem solving strategies (draw a picture, make a graph, etc.) when facing challenges.
Self-Regulation	Demonstrate initiative when faced with a learning opportunity (get started right away without reminders). Ask for help when you need it. Be willing to learn from mistakes. Complete assignments and turn them in on time.

PROGRESSIVE DISCIPLINE PROCEDURES

Inappropriate classroom behavior affects ALL students in the class and the success of the orchestra. Unacceptable behavior will be subject to correction using a system of progressive disciplinary actions including, but not limited to, removal from the class.

1. First offense: Students will receive a verbal warning.
2. Second offense: The student's daily class participation points will be lowered, the student may be assigned a detention or other consequence, and a minor offense may be entered on Infinite Campus.
3. Third offense: The student will lose participation points and may be assigned a lunch detention or other consequence, and the parent will be notified. A minor offense will be entered on Infinite Campus.
4. Fourth offense: The student will receive a minor offense in Infinite Campus; if it is the student's 4th offense, it becomes a major offense to be handled by the school administration.

Bullying and/or harassment or reports bullying/harassment of other students will result in mandatory immediate referral to the office and/or school police in accordance with school policy. Please refer to the policy regarding bullying on the WCSD website.

Strings Program Checklist

- _____ Instrument
- _____ Rosin
- _____ Extra strings
- _____ Cello rock stop or seat strap
- _____ Shoulder rest or sponge for violin/viola
- _____ Textbook(s)

- _____ Swope performance uniform shirt (\$15)
- _____ Music binder (\$5)

- _____ Music fee (\$20)

Music Stores in the Reno/Sparks Area

Company	Contact	Phone	Website	Address
Absolute Music	Steve Gibson or Dave Warriner	775-852-2637	www.absolutemusiconline.com	8175 S Virginia St. #600, Reno, NV 89511 info@absolutemusiconline.com , absolutemusic@sbcglobal.net *
Blue Note B's Horn Shop	Brandon Dolph	775-453-9219	www.bnbinstruments.com	1155 W. 4 th St., Suite 108, Reno, NV 89503 bnbinstruments@gmail.com
Carpenter's Music	Debi Forman	775-852-7618	www.carpentersmusic.com	2700 S. Virginia St., Reno, NV 89502 (across from the Peppermill) info@carpentersmusic.com , Debra@carpentersmusic.com *
Dodd Violins (repair shop)	Tim Dodd/Jake Helfrich	775-348-7492	www.doddviolins.com	1170 S Wells Ave., Ste. 5, Reno, NV 89502 doddviolinshop@icloud.com
JamPro Music Factory	Terry Pittman	775-800-1772	www.jampromusicfactory.com	9300 Prototype Dr., Reno, NV 89521 tpittman@jampromusicfactory.com
Music and Arts	Dale Estenson	702-326-7602	www.musicarts.com	destenson@musicarts.com
Muzic Fuze (Music & Arts Affiliate Partners)	Tim Lake or Kyle Collinsworth	775-432-2422	www.muzicfuze.com	4690 Longley Lane, Suite 1, Reno, NV 89502 muzicfuze@gmail.com
Sparks Music	Mike Manning	775-624-7824	www.sparksmusiccenter.com www.rentmyinstrument.com	Address: 2975 Vista Blvd., Ste. 103, Sparks, NV 89434 mikemanning@acnrep.com
Steinway Piano	Lamis Pritchard	775-829-0600	www.spgrenoreno.com	Address: 500 E Moana Ln, Reno, NV 89502 lpritchard@spgrenoreno.com *, or info@spgrenoreno.com

"The Washoe County School District or the Board of Trustees neither endorses nor sponsors the organization or activity represented in this document. The distribution of this material is provided as a community service."

Questions you may wish to ask when renting an instrument:

- What portion of the rental payment applies toward the purchase?
- Is it a month-to-month contract or long term? What happens if you return it before (1) it's fully paid for or (2) if the term is not up?
- Would you be able to upgrade or "upsized" the instrument later, and continue the rental agreement?
- What is the procedure for repairs while you are renting? Are the repairs done "in house" or is the instrument sent elsewhere for repair? Do they loan you another instrument while they have it for repair?
- What is your responsibility for repairs? Which types of damage and repairs are covered?
- Is anything else included? For example, do they also include a music stand, textbook, rosin, shoulder rest, rock stop or other supplies with the instrument?
- Does the instrument have four fine tuners in good condition?
- Is the bow in good condition?

**Washoe County School District fine Arts/Music Department
Instrument Rental Guidelines**

The WCSD Fine Arts/Music Department and Swope have purchased with grant funds instruments for rent and/or use by students for our music programs. These instruments have been purchased to provide an instrument for students and families with financial need who could otherwise not afford to rent an instrument.

Music instruction in the schools is provided at no charge to any interested WCSD student. The supply of instruments does not always meet the demand for rentals. Below you will find the procedure for applying for a rental instrument from the WCSD music department.

Instrument Rental Eligibility:

- Maintenance fee is paid in full or by payments
- Student is eligible for WCSD free or reduced meal plan
- Financial need is confirmed by site principal and/or counselor

Complete this section if you think you qualify for a school instrument rental according to the above WCSD guidelines. Please note that school instrument rentals are NOT free. The school instrument rental is \$50 for the year.

**SCHOOL INSTRUMENT RENTAL APPLICATION
Due Friday, August 12, 2016**

We qualify for a school instrument rental according to the above WCSD policy.

We understand there is a \$50 rental fee for the school year.

We understand the school instrument rental fee is not part of the class or supply fees. (Please do not send instrument rental money to school until/unless you receive an instrument rental contract.)

Student name _____ Instrument _____

Parent/guardian name and signature _____

Office use only:	Date received _____
Administrator approval: _____	Date _____

PAYMENT FORM

T-shirt size: _____ Youth S _____ Youth M _____ Youth L _____ Youth XL
 _____ Adult S _____ Adult M _____ Adult L _____ AdultXL _____ Adult 2XL

Tux shirts will be based on individual student measurements.

_____ \$20 Class fee

_____ \$15 Uniform shirt (both 8th grade tux and polo shirt/uniform)

_____ \$ 5 Orchestra binder

_____ **TOTAL AMOUNT PAID** _____ Cash or _____ Check (check # _____)

Make checks payable to SWOPE MIDDLE SCHOOL.

STUDENT AND PARENT CONTRACT

Due Monday, August 15, 2016

The information contained in the orchestra handbook is essential to the success of our strings program. It is important that you read it carefully and understand the policies and procedures, particularly requirements for after-school rehearsals and performances. **Orchestra is a performance-based class and concerts are culminating assessments, the same as tests in other academic classes – unexcused absences may not be made up.**

Each student and his/her parent or guardian must sign the statement below, indicating you understand and will abide by these rules and policies. **Parents are responsible for providing the necessary performance uniform and arranging transportation to and from required performances and after-school rehearsals.**

Important updates and other information may be e-mailed to parents using the Infinite Campus system, and will be posted on the website, www.swopemusic.weebly.com. In addition, please provide your phone and e-mail contact information below.

Please sign and return this page by _____ (for 10 homework points).

Student Name: _____ Class Period: _____

Student Signature: _____ (STUDENTS MUST SIGN, TOO)

Parent/Legal Guardian Name: _____

Parent/Legal Guardian Signature: _____

Parent/Legal Guardian Phone Number: _____

Parent/Legal Guardian **E-mail Address**: _____

PARENT VOLUNTEER INFORMATION

Our music program is made possible by the contributions and support of our wonderful parent volunteers. We appreciate any help you may be able to provide. Please check any of the following areas in which you are willing to help. Thank you!!!

- | | |
|---|---|
| <input type="checkbox"/> Chaperone at festivals and on choir trips | <input type="checkbox"/> Fund raising – organizing and assisting |
| <input type="checkbox"/> Concert program design and printing | <input type="checkbox"/> Grant writing |
| <input type="checkbox"/> Provide food for concert receptions or for student rewards following a concert | <input type="checkbox"/> Photographer |
| <input type="checkbox"/> Parent recruitment for events—calling for Volunteers | <input type="checkbox"/> Videotape concerts |
| | <input type="checkbox"/> Transportation |
| | <input type="checkbox"/> Sorry, I can't volunteer, but I will help financiall |